

## REGULAR COUNCIL MEETING JULY 9, 2018 7:00 P.M.

The meeting was opened by announcing this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office and on the City's website at [www.newrichmondwi.gov](http://www.newrichmondwi.gov). Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Fred Horne, Alderman Kittel, Ard, Jackson, Montello, Zajkowski and Volkert

The Pledge of Allegiance was recited.

Alderman Ard moved to adopt the agenda as presented, seconded by Alderman Kittel and carried.

### **Public Comment**

Ken House from the VFW presented checks to the Police Department and the Fire Department for costs incurred during the Loyalty Day Parade.

### **Consent Agenda**

1. Approval of the Minutes from the Previous Regular Council Meeting, June 11, 2018 and Special Council Meeting, June 25, 2018
2. Applications for License to Serve from Cynthia L. Rice, New Richmond; Cynthia L. Gleason, New Richmond; Jessica L. Briece, New Richmond; Mark D. Ekblad, Hudson; Svetlana P. Faragher, Somerset; Lory J. Gramberg, New Richmond; Brittany S. Bell, White Bear Lake; Anna M Payson, New Richmond; Jennifer L. Peterson, New Richmond; Alli J. Preece, New Richmond; Mary L. Bair, New Richmond; Debra H. Hansen, New Richmond; Tora A. Hobbs, Osceola; Deborah J. Kelly, New Richmond;
3. Application for Direct Seller's Permit from Amanda L. Johnson of Street Treats Ice Cream for June 12, 2018 to September 30, 2018 and request to waive fee
4. Payment of VO#62187 through VO#62313 totaling \$525,068.54 plus electronic fund transfers totaling \$881,100.65 for a grand total of \$1,406,169.19

General Fund	\$1,264,766.87
Impact Fees Fund	21,390.00
Cemetery Fund	632.87
CDBG - Housing	603.00
Debt Service Fund	32,219.19
Capital Projects	29,639.58
Capital Replacement Fund	13,695.75
Landfill Cleanup Fund	15,669.44
TID District #6	17,749.67
Storm Water Utility	9,078.56
Park land Trust Fund	724.26

5. Airport Lease Agreements – TW Equities/Lone Star Aviation, David & Donna Harper, Robert Perkins, Douglas Trogstad, Darin & Lisa Skopek
6. Donations for K-9:  
\$100 Anonymous

Alderman Ard moved to approve the consent agenda as presented, seconded by Alderman Jackson and carried.

### **Department Reports**

**Administration & Finance** – Noah Wiedenfeld explained the City of New Richmond received two awards from the ICMA for Local Government Excellence. One award was for Community Partnership and the other award was for Community Health and Safety. We are the only community in Wisconsin or Minnesota to receive an award in 2018 and the only municipality in the country to receive two awards. Noah also stated the Wisconsin Historical Society has chosen the John Doar History Trail Community Celebration as the 2018 program of the year. There will be a ceremony in October.

**Finance** – Rae Ann Ailts explained the 2019 budget process and timeline. In July, there will be meetings with department heads. At the August work session there will be discussion regarding priorities. In September a draft budget will be presented. Public engagement will take place in October and the budget will be adopted in November.

**Community Development** – Beth explained there was a ribbon cutting at Walmart on July 6, 2018, for their remodeling. Beth reviewed the building permits issued through June of 2018 compared to the same period in 2017. In 2017, there were 190 permits issued with 56 dwelling units and a construction value of \$12,259,073. In 2018, there were 444 permits issued with 85 dwelling units and a construction value of \$29,241,033.

**Public Works** – Jeremiah Wendt stated the sidewalk replacement projects have started as well as the alley projects. Fog sealing is complete. Staff is out painting crosswalks and handicapped stalls. There will be a pre-construction meeting on July 12, 2018, at 5:30 p.m. at the Civic Center for the 125<sup>th</sup> Street and East Fourth Street projects. The projects may start as soon as July 23, 2018. Staff completed the canoe launch at the Nature Center. A ribbon cutting ceremony is scheduled for the evening of July 25, 2018 for the canoe launch.

**Library** – Katie Marsh explained the summer reading program participants completed their first month. Several events are scheduled for this month including: Carnival in the Park on July 11; Rocktastic Crafts on July 12; DIY Creative Workshop on July 17; The Giant Bubble Show on July 18; Colossal Fossils on July 25; Geological Wonders of Western Wisconsin on July 26; and Rocks of St. Croix County on July 28. Now through August 10, 2018, the League of Women Voters will be at the library on Fridays from 2:00 to 4:00 p.m. helping people register to vote. At the August Council meeting, the Mayor's awards will be given out for the Summer Reading Challenge

**Police** – Craig Yehlik stated they finished the year end audit for training for the State of Wisconsin. Officer Anderson completed emergency vehicle operations training and is now a state certified instructor. The Fourth of July fireworks went well and Hatfield Park was filled with people. The Fun Fest parade will be at 12:30 p.m. on July 15, 2018. The detour will begin at noon. Craig reminded people to slow down in the carnival area and to respect business property in the area. There is an emergency services golf scramble on July 23, 2018 at noon.

**Fire** – Mayor Horne stated the Fire Department had 20 incidents in June, 11 City, 8 Rural, and 1 Mutual Aid. The Fire Department will be applying for a DNR grant for forest fire protection.

**Airport** – Marykay Rice explained the Airport hosted a "Business After 5" event. They recently purchased a 1996 snow blower for \$11,800. The estimated value of this equipment is \$50,000. This will replace the 1979 snow blower that will be sold after the new one arrives. A Grumman Albatross plane made an emergency landing at the airport recently. It had taken off from Cedar Lake and blew an engine. A

maintenance crew will be at the airport this week to fix the World War II aircraft. The Governor flew into the airport last week for a meeting in Hudson. June has been the busiest month since the Super Bowl. City Clerk - Tanya Batchelor stated the Primary Election will be held on August 14, 2018. Absentee voting began July 2, 2018, and will continue through August 10, 2018, for in-person voting. Anyone interested can come into the office during regular hours or call to have a ballot mailed to them through August 9, 2018. Several residents have received voter registration mailings. These mailings were not sent from the City. Residents can call the Clerk's office anytime to verify they are registered.

### **VFW Project Update**

Mike Darrow stated the request from the VFW is for the Council to approve transfer of the 5.11 acres of land in Freedom Park so they can begin fundraising for the project. The community will decide whether they support the project or not by the amount of funds that are raised. The Park Board approved the transfer of this land several months ago. Considerable discussion followed. Alderman Zajkowski moved to transfer ownership of the 5.11 acres in Freedom Park to the VFW, seconded by Alderman Volkert and carried. Alderman Zajkowski, Volkert and Kittel voted yes. Alderman Ard, Jackson and Montello voted no. Mayor Horne voted yes breaking the tie vote.

### **Ordinance #520 Adopting the Comprehensive Plan**

Beth Thompson stated City Staff recommended approval of this ordinance formally adopting the City of New Richmond's Comprehensive Plan. Alderman Montello moved to suspend the rules and adopt Ordinance #520 Comprehensive Plan, seconded by Alderman Kittel and carried.

### **Ordinance #521 Chapter Six Amendments**

Noah Wiedenfeld explained the proposed changes to Chapter Six of the ordinance. These changes were also discussed at the work session. Alderman Montello moved to suspend the rules and adopt Ordinance #521 Amending Section Six, seconded by Alderman Jackson and carried.

### **Mayor's Appointments**

Mayor Horne appointed Ben Kurth to the Historic Preservation Commission. Alderman Zajkowski moved to confirm this appointment, seconded by Alderman Ard and carried.

### **Planner/Zoning Administrator Position Sources & Uses of Funds**

Beth Thompson explained the City Council approved this position and job description at a previous meeting. There was discussion regarding planning cost trends. Funds for this position will come from the following areas: 40% Pass Through, 30% General Fund; 15% Storm Water Utility; and 15% TID. The total proposed for 2018 is \$28,880 and for 2019 is \$78,695. Staff recommended approval to continue with the hiring process for this position with a salary range of \$50,000 to \$51,500. Alderman Montello moved to approve hiring for this position as proposed, seconded by Alderman Ard and carried.

### **RFP for Assessing Services**

Rae Ann Ailts stated the Council approved drafting an RFP for assessing services at the work session. We are looking at a revaluation in 2020 along with maintenance for 2019 and 2021. We have included additional qualifications to include preference for those who use Market Drive, which is our current software and to limit the number of people working on the revaluation to ensure consistency. Alderman Montello moved to proceed with publishing the RFP, seconded by Alderman Ard and carried.

### **Legislative Changes**

Nick Vivian, City Attorney, explained Wisconsin legislative changes made during the last session.

### **Work Session in July**

A work session may or may not be necessary in July.

**Communications and Miscellaneous**

Craig Yehlik will be in the dunk tank for Fun Fest on Saturday from 4:00 to 5:00 p.m.

**Closed Session**

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e) Redevelopment of 243 Paperjack Drive and the potential investment of public funds, seconded by Alderman Zajkowski and carried

**Open Session**

No action was taken.

Alderman Ard moved adjourn the meeting, seconded by Alderman Kittel, and carried.

Meeting adjourned at 9:05 p.m.

Tanya Batchelor  
City Clerk